

Heart and Lung Transplant Trust (Victoria) Inc. Annual Report 2016



Heart and Lung Transplant Trust
Incorporated in Victoria - A0037327C
ABN 68 585 966 022
P.O. BOX 25036, Melbourne, Victoria 3004



Values

Hope We provide a sense of confidence, belief and realism throughout the experience.

Leadership We lead and promote a focus on caring, advocacy, support and community to those who share in the transplant journey.

Teamwork We believe our success depends on how well we interact and communicate with others. We inform, network, collaborate and partner with all relevant stakeholders. We have a bias towards action.

Trust Our integrity is fundamental in all that we do and stand for. We act ethically and honestly at all times. We do what we say.

Vitality We approach our task with compassion, understanding, strength and joie de vivre.



Association Objects

All Incorporated Associations have a set of 'Objects' – these are the foundation principles upon which we base all our activities. They represent our purpose, and reason for existing.

The objects in the HLTTV Constitution of the Association are as follows:

Increase public awareness of the need for organ donation There are nearly two thousand Australians currently on waiting lists and sadly some patients will die before a suitable organ becomes available. Members of the Association actively promote organ donation. The most crucial aim of the Association is to increase the number of registrations on the Australian Organ Donor Register;

Promote the recognition and acknowledgment of the donor and donor family Those patients who are alive today because they received a transplant, hope that donor families feel a sense of comfort in knowing that because of their decision to donate, someone will live and other families will be saved the pain of a loved one's death. The Association supports the Annual Thanksgiving Service and also encourages its members to participate to remember and acknowledge the many people who have given the "Gift of Life";

Raise funds and accept donations as appropriate for the transplant clinic at the Alfred Many of the members joined the Association to give something back through supporting fellow patients and the Alfred. Money received through generous donations, or raised from raffles and other fund raising activities, is used to purchase medical equipment, fund transplant related research or anything else that can assist the Alfred's transplant unit or associated wards;

Provide general assistance (including accommodation, equipment and related services or financial assistance with any such matters) peer support and encouragement for all "pre" and "post" heart and lung transplant patients, their families and/or their carers The need for peer support provided the impetus to form the Family Fund, the forerunner to the Association. The time waiting for a transplant or recovering from a recent transplant operation can be stressful for patients, their families or their carers. It is well known that people with good peer support do better both mentally and physically. The support provided by others who have had the same or similar experiences can help through difficult times. The Association also provides other services to patients e.g. fitness grants and the Accommodation Program to assist their well being and those of their families and/or carers;

Communicate to members and other interested parties through a periodic newsletter

Keep membership informed as to what the Association is doing through the periodic newsletter, The Circulator as well as through our website and email broadcasts;



Provide relevant information and encourage healthy lifestyle choices to ensure the maintenance of optimal physical health Being as well as possible before transplant will make it easier for the patient and transplanted organ to stay healthy after transplant. Good nutrition and healthy living are important both before and after transplant;

Inform the public about the prevention of diseases that may result in organ transplantation ^[L]_[SEP]Being conscientious to small details without becoming obsessive, such as hygiene, having the annual flu vaccination and being consistent with taking medications is important. However it is still necessary to reinforce the message as often as possible to enhance patient outcomes;

Engender fraternal feelings amongst “pre” and “post” heart and lung transplant patients and their families through social activities The Christmas and Easter BBQs have always been well attended and provide a great chance to meet other members. Other social events will be held from time to time;

Consider and deal with all matters submitted to the Association by any member To consider and deal with matters raised by members relating to the aims of the Association;

Represent the interests of its members in any appropriate forum To consider and deal with matters relating to the aims of the Association to any other body;

Foster links with other bodies with similar interests in the pursuit of these objects There are a number of transplant associations who share similar interests. The Association will combine efforts, where appropriate, to stimulate public response to the need for organ donation. In particular the Association has links with the Heart to Heart House in Barmah (which provides respite for transplant patients) and is also a signatory to the DonateLife Communications Framework and accordingly a DonateLife Partner;

Procure the provision of (on its own or in conjunction with other bodies) accommodation and associated goods and services primarily to pre and post heart and lung transplant patients and their families and/or carers, and also to other patients of The Alfred Hospital, Melbourne and/or their families and/or carers ^[L]_[SEP]Rural Victoria and interstate transplant patients (and other Alfred patients) often need long term accommodation very near The Alfred. The Association, through its Second Chance Accommodation Program, seeks to ease this burden on the patients and their families and/or carers by providing subsidized accommodation through serviced apartments; and

Undertake to do all things that are necessary, incidental or conducive to the advancement of these objects.



President's Report

What a massive year 2016 has been for the HLTTV. I feel like we say that every year, and it is probably just a sign of an organisation which is getting bigger and better.

The second Tour de Transplant ran from the 2nd to the 6th of March. Over 30 riders rode the 600km course from Warrnambool to Melbourne, taking in the Great Ocean Road and the spectacular (and hilly!) Otways. Our amazing team of riders, crew and volunteers raised over \$180,000 for the Second Chance Accommodation Program. This is an event we couldn't run without Jon Rolfe, a former committee member and dedicated HLTTV volunteer, and the ongoing support of Phil Anderson, Anne Newell and team, and Phil Anderson Cycling.

This year has also seen the addition of new members. We've had 46 new members join throughout the year, and we're always looking to invite more people to become part of the HLTTV family. We have also welcomed three new life members - Jon Rolfe, Gerry Hanily and Martina McArdle. Jon, Gerry and Martina have been recognised for their tireless efforts across two Tour de Transplants, working to raise over \$400,000 to date for the Second Chance Accommodation Program. Without their hard work, we would not be able to run the Program.

The HLTTV has also had some success this year with receiving grants. We have been the recipients of a Health Condition Support Grant from the Victorian Department of Health and Human Services, which helps us cover administrative costs. More recently we have been the recipients of \$10,000 from the Care from Caity Appeal. Caity was a young double lung recipient from Gippsland who passed away only a year after receiving her transplant. Her family fundraise and provide support for organisations who service people from rural and regional Victoria who need to receive treatment for their conditions. We feel extremely privileged to be recipients of this money, which will allow us to expand our Second Chance Accommodation Program to 7 rooms.

This year has also seen the establishment of our transplant buddy program which connects people who are waiting for a transplant with someone who has been transplanted, so they can share support and advice. The HLTTV has also increased our connection with The Alfred's education sessions by providing information about the HLTTV and sharing our transplant stories to both the post-transplant and pre-transplant groups.

The HLTTV continues to fund the Social Work Assistant position within the Lung Transplant Unit, The Alfred. This position not only helps us with administration of the Second Chance Accommodation Program, but is also there to support both heart and lung transplant patients and the transplant social workers with any administrative tasks they have. We are proud to be able to provide this service, and Megan O'Leary has been invaluable over the last 12 months.



The HLTTV, and broader transplant community, has also been touched by sadness this year. Our amazing Events Officer, Jeff Campbell, passed away in June this year. Jeff and his family always worked hard for the HLTTV, especially on BBQ days. He was an absolute gentleman and always willing to put his hand up for a job. He even won a BBQ at Bunnings and donated it to us! Jeff was a truly special man, and is very missed by everyone on the committee.

Finally, this year we have welcomed a new secretary – Emily Adamson - and at this coming AGM we will farewell our outgoing Treasurer, Lauren Dinnar. Thank you to Lauren for all your work over the last two years, and good luck with your MBA. Thanks to all the committee members – Camille Condon, Emily Adamson, Vanessa Scott, Carla Bondini and Martina McArdle – for your hard work over the past 12 months. And a special thanks to Claire Stubber for her continued role as editor of The Circulator.

Here's to 2016 and bring on 2017!

Louisa Walsh





Operational Summary

During this year, the committee met the required number of times under the constitution in the Seminar Room, 5th Floor, The Alfred Hospital, Commercial Rd Prahran.

Committee members for 2016

President- Louisa Walsh

Secretary- Emily Adamson

Vice President- Camille Condon

Treasurer- Lauren Dinnar

Membership Officer- Vanessa Scott

Ordinary Member- Martina McArdle

Ordinary Member – Carla Bondini

Ordinary Member- Jeff Campbell (up until June 2016)

Membership of the HLTTV remains steady. We currently have 253 ordinary members, 10 life members and 22 professional and other organization members. We have spoken at several education sessions that form part of the post-transplant rehabilitation to promote membership.

Patient support: Planning for the Buddy Program is underway with the assistance of Transplant Coordinators, Jamie and Aimee. The Buddy Program will match wait-listed patients with volunteers. We have also continued our regular participation in the post-transplant education sessions and the newly started pre-transplant education sessions.

Second Chance Accommodation Program: The program provides 6 apartment rooms at the Park Regis for post-transplant patients, within walking distance of The Alfred. From November 2015- October 2016, 24 families used the accommodation program, 17 of which were from Victoria and 7 were from South Australia. The Social Work Assistant position based at The Alfred has ensured anyone on a waiting list for the Second Chance Accommodation Program is responded to promptly. Seven patients used the overflow rooms at the Park Regis while waiting for a Trust funded apartment (total 196 nights). Four people were booked into alternate accommodation for a total of 392 nights when there were no available Trust rooms. The program is also being used by an increased number of people who have received a heart transplant.



Tour De Transplant: The Tour de Transplant is our major fundraising event held every two years. It was a massive success both in respect to fundraising and increasing awareness of organ and tissue donation. The 33 riders who rode over 600km were highly committed, and the involvement of Phil Anderson Cycling Tours was invaluable.

Overall, over \$180,000 (gross) was raised which was more than expected. Our gala dinner in Geelong was the crowning night with 200 people in attendance, and over \$20,000 (gross) raised on the night to supplement the Tour rider fundraising. We secured 7 major sponsors including : Plenary, KPMG, Park Regis/StayWell, LaTrobe University, 3AW, Europcar and Team Homicide netting \$22,000 in cash and additional in-kind help.

The Taskforce Committee and involved volunteers all did an amazing job of coordinating such an important and enjoyable event. The Task Force was chaired by Jon Rolfe, and consisted of Gerry Hanily, Martina McArdle and Felicia Welstead. Jillian Gange and Candace Garam assisted the Task Force, and Tina Jenkins and Maarit Moilanen helped organize the Geelong event.

Other events and fundraising

- We supported DonateLife with it's campaign to #endthewait campaign. The campaign promoted The Australian Organ Donor Register. Members and committee members participated in the social media campaign. Camille Condon also featured in the inaugural DonateLife Thankyou day video.
- 15 participated in the Melbourne Marathon and raised \$2034.
- Raised over \$10,000 across 2015 and 2016 via the Breathing to a New Beat Technicolor Dreambook.



HEART AND LUNG TRANSPLANT TRUST (VICTORIA) INCORPORATED

ABN 68 585 966 022

FINANCIAL REPORT

**FOR THE YEAR ENDED
30 JUNE 2016**



HEART AND LUNG TRANSPLANT TRUST (VICTORIA) INCORPORATED
FINANCIAL REPORT
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2016

CONTENTS

	Page
Report of the Committee	3
Statement by Committee	3
Statement of Comprehensive Income	4
Statement of Financial Position	5
Notes to the Financial Statements	6
Independent Auditor's Report	8
Auditor's Independence Declaration	10



HEART AND LUNG TRANSPLANT TRUST (VICTORIA) INCORPORATED REPORT OF THE COMMITTEE

The Committee of Management reports that:

- (a) during the financial year ended 30 June 2016, no officer of the Association, firm of which the officer is a member, or body corporate in which the officer has a substantial financial interest, has received or become entitled to receive a benefit as a result of a contract between the officer, firm or body corporate and the Association; and
- (b) during the year ended 30 June 2016, no officer of the Association has received directly or indirectly from the Association any payment or other benefit of a pecuniary value, except for the reimbursement of expenses incurred on behalf of the Association.

STATEMENT BY THE COMMITTEE

The Committee of Management has prepared the financial report on the basis that the Association is a non-reporting entity because there are no users dependent on a general purpose financial report. This financial report is therefore a special purpose financial report that has been prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee of Management:

- (a) The accompanying financial report has been drawn up so as to present fairly the results of operations of Heart and Lung Transplant Trust (Victoria) Incorporated for the year ended 30 June 2015 and the state of affairs as at that date;
- (b) the attached financial statements and notes thereto comply with the Australian Charities and Not-for-profits Commission Act 2012, the Accounting Standards as described in note 1 to the financial statements, the Australian Charities and Not-for-profits Commission Regulation 2013 and other mandatory professional reporting requirements;
- (c) the attached financial statements and notes thereto give a true and fair view of the Association's financial position as at 30 June 2016 and of its performance for the financial year ended on that date; and
- (d) the Committee of Management has reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

Signed in accordance with a resolution of the Committee of Management made pursuant to section 60.15 (2) of the Australian Charities and Not-for-profits Commission Regulation 2013;

LOUISA WATSON
Name

DAVID PIZZARDI
Name

[Signature]
President

[Signature]
Treasurer

28/2/2017
Dated



HEART AND LUNG TRANSPLANT TRUST (VICTORIA) INCORPORATED
STATEMENT OF COMPREHENSIVE INCOME
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2016

	Note	2016 \$	2015 \$
INCOME			
Accommodation Appeal		-	10,000
Bank Interest Received		4,963	6,863
Donations		13,044	10,249
Fundraising - Other		13,297	13,325
Grant Income		4,900	1,297
Subscriptions		3,175	3,344
Tour de Transplant Income		<u>232,276</u>	<u>21,617</u>
TOTAL INCOME		271,655	66,695
 EXPENDITURE			
Accommodation Program		49,125	28,356
Allied Health Professional Sponsorship		21,631	-
Bank Charges		620	962
BBQ		710	1,181
Consulting Fees		-	22,000
Circulator Expense		2,190	2,586
Depreciation		17	22
Fundraising Services Charge		3,683	3,683
General Fundraising Costs		3,503	434
Insurance		2,440	-
Other Administration		5,308	5,771
Postage		521	380
Printing & Stationery		1,457	280
Tour de Transplant Expenses		93,472	-
Website Registration & Hosting		<u>581</u>	<u>581</u>
TOTAL EXPENDITURE		185,258	66,236
 OPERATING SURPLUS		<u>86,397</u>	<u>459</u>
 Other Comprehensive Income		-	-
 TOTAL COMPREHENSIVE INCOME FOR THE YEAR		<u><u>86,397</u></u>	<u><u>459</u></u>



HEART AND LUNG TRANSPLANT TRUST (VICTORIA) INCORPORATED
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2016

	Note	2016 \$	2015 \$
CURRENT ASSETS			
Cash & Cash Equivalents	2	441,858	346,191
Trade & Other Receivables	3	1,151	-
NON-CURRENT ASSETS			
Property Plant & Equipment	4	850	867
TOTAL ASSETS		<u>443,859</u>	<u>347,058</u>
CURRENT LIABILITIES			
Trade & Other Payables	5	10,838	434
TOTAL LIABILITIES		<u>10,838</u>	<u>434</u>
NET ASSETS		<u><u>433,021</u></u>	<u><u>346,624</u></u>
ACCUMULATED FUNDS			
Retained Earnings at beginning of the year		346,624	346,165
Total Comprehensive Income for the year		<u>86,397</u>	<u>459</u>
TOTAL ACCUMULATED FUNDS		<u><u>433,021</u></u>	<u><u>346,624</u></u>

The accompanying notes form part of these financial statements



HEART AND LUNG TRANSPLANT TRUST (VICTORIA) INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2016

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The Officers of the Association have prepared the financial report on the basis that the Association is a non-reporting entity because there are no users dependent on general purpose financial report. This financial report is therefore a special purpose financial report that has been prepared in order to meet the requirements of the Associations Incorporation Reform Act 2012 (VIC), Australian Charities and Not-for-profits Commission Act 2012 and Government and other Funding agencies and the following Australian Accounting Standards:

AASB 101 *Presentation of Financial Statements*
AASB 1048 *Interpretation and Application of Standards*

These financial statements do not conform with International Financial Reporting Standards as issued by the International Accounting Standards Board ('IASB').

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on a accrual basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. No adjustments have been made to take into account changing money values or current valuations of non-current assets, or their impact on operating results.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

a) Income Tax

The Association is exempt from income tax pursuant to the Income Tax Assessment Act 1997. Accordingly Australian Accounting Standard AASB 112 has not been applied and no provision for income tax has been included in the Accounts.

b) Property, Plant and Equipment

A BBQ was purchased in March 2011 for use at the Association's regular BBQs. It was purchased for \$117 and is being written off over 3 years, the estimated useful life. A further BBQ was donated by Jeff Campbell in November 2012 with similar depreciation. In addition a first aid kit was purchased in March 2013 for use at our BBQs as a risk management precaution and it being depreciated over 3 years.

Two aboriginal paintings were donated to the Association during the 2010-11 year. The management Committee is exploring ways to maximize sale value for these items. The value appearing in the accounts was that given by Leonard Joel, specialist auctioneers & valuers.

c) Impairment

The carrying amount of fixed assets is reviewed annually by the Committee of Management to ensure it is not in excess of the recoverable amount of those assets.



HEART AND LUNG TRANSPLANT TRUST (VICTORIA) INCORPORATED
NOTES TO THE FINANCIAL REPORT
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2016

d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

Receivables and payables in the assets and liabilities statements are shown inclusive of GST.

	Note	2016 \$	2015 \$
2. CASH & CASH EQUIVALENTS			
Cash in bank		193,603	102,136
Term deposits		248,255	244,055
		<u>441,858</u>	<u>346,191</u>
3. TRADE & OTHER PAYABLES			
GST Receivable		1,151	-
		<u>1,151</u>	<u>434</u>
4. PROPERTY, PLANT & EQUIPMENT			
Office Equipment – at cost		264	264
Less: Accumulated Depreciation		<u>(214)</u>	<u>(197)</u>
		50	67
Painting	1 b)	800	800
		<u>850</u>	<u>867</u>
5. TRADE & OTHER PAYABLES			
Trade Payables		<u>10,838</u>	<u>434</u>



38 Surrey Road, Keswick
South Australia 5035

Phone 08 8215 0022

Fax 08 8215 0011

Email enquiries@nfpas.com.au

Independent audit report to members of Heart and Lung Transplant Trust (Victoria) Incorporated

Report on the Financial Report

We have audited the financial report on pages 3 to 7, being a special purpose financial report, of the Heart and Lung Transplant Trust (Victoria) Incorporated for the year ended 30 June 2016, comprising the Statement of Comprehensive Income, Statement of Financial Position and the Notes to the Financial Statements.

The Responsibility of the Committee for the Financial Report

The Committee of the Heart and Lung Transplant Trust (Victoria) Incorporated is responsible for the preparation and fair presentation of the financial report, and has determined that the accounting policies used and described in Note 1 to the financial statements, which form part of the financial report, are appropriate to meet the financial reporting needs of its members, the Associations Incorporation Reform Act 2012 (Vic) and the Australian Charities and Not-for-profits Commission Act 2012. The Committee's responsibility also includes designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, and described in Note 1, are appropriate to meet the needs of the members. Our audit has been conducted in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amount and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purposes of fulfilling the requirements of the Committee. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than these, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian Charities and Not-for-profits Commission Act 2012. We confirm that the independence declaration required by the Australian Charities and Not-for-profits Commission Act 2012, which has been given to the directors of the registered entity, would be in the same terms if given to the directors as at the time of this auditor's report.



CHARTERED ACCOUNTANTS
AUSTRALIA • NEW ZEALAND

Liability limited by a scheme approved under Professional Standards Legislation

www.nfpas.com.au

**Auditor's Opinion**

In our opinion the financial report of the Heart and Lung Transplant Trust (Victoria) Incorporated has been prepared in accordance with the requirements of the Associations Incorporation Reform Act 2012 (Vic) and Division 60 of the Australian Charities and Not-for-profits Commission Act 2012, including:

- (a) Giving a true and fair view of the registered entity's financial position as at 30 June 2016 and of its financial performance for the year ended on that date; and
- (b) Complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

Basis of Accounting and Restriction and Distribution of Use

Without modifying our opinion, we draw attention to the fact that the financial report is prepared to assist the Heart and Lung Transplant Trust (Victoria) Incorporated to comply with the financial reporting provisions of the Associations Incorporation Reform Act 2012 (Vic) and the Australian Charities and Not-for-profits Commission Act 2012. As a result, the financial report may not be suitable for another purpose.

NOT FOR PROFIT ACCOUNTING SPECIALISTS

38 Surrey Road
KESWICK SA 5035

A PETERSEN

Fellow CA ANZ

Public Practice Certificate

Dated: **23 February 2017**



HEART AND LUNG TRANSPLANT TRUST (VICTORIA) INCORPORATED

**AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION 60-40 OF THE AUSTRALIAN
CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012 TO THE COMMITTEE MEMBERS
OF THE ASSOCIATION**

I declare that to the best of my knowledge and belief, in relation to the audit of Heart and Lung Transplant Trust (Victoria) Incorporated for the year ended 30 June 2016 there have been:

- i) no contraventions of the auditor independence requirements as set out in the Australian Charities and Not-for-profits Commission Act 2012 in relation to the audit; and
- ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Not for Profit Accounting Specialists

38 Surrey Road
KESWICK SA 5035

Andrea Petersen

Fellow CA ANZ

Public Practice Certificate

Dated: