



Heart & Lung Transplant Trust (Victoria) Inc

Bringing The Alfred transplant family together.

A0037327C | ABN 68 585 966 022

<Date>

Letter of Authority for Community Fundraiser

Thank you for choosing the Heart and Lung Transplant Trust Victoria as the beneficiary of your upcoming fundraising activity. This letter confirms that approval has been granted by the *Heart and Lung Transplant Trust Victoria* for <name> to conduct fundraising activities on our behalf.

Fundraising Event Details:

Event name:

Event description:

Date of event:

Location:

How funds will be raised:

Organisers Details:

Name of organiser(s):

Organisation represented (if any):

Phone number or organiser(s):

Email address:

I confirm that the Heart and Lung Transplant Trust Victoria has received and approved details of the proposed fundraising activity.

Under the requirements of current legislation, it is necessary to register all fundraising activities for the Office of Fair Trading and Business Affairs. Accordingly, the organisers have been supplied with our fundraising guidelines, completed a 'Fundraising Registration Form', and returned the document to us for our records held on behalf of the Office of Fair Trading and Business Affairs.

The fundraising event will be covered with Public and Products Liability insurance. A copy of our insurance cover can be provided to you on request.

Your assistance in helping support these fundraising endeavours is much appreciated. All money raised for the HLTTV will be used to support people who are undergoing, or who have undergone, heart and/or lung transplant at The Alfred hospital in Melbourne. People come from all over Australia to receive life saving transplant in Melbourne, and the HLTTV is proud that we can provide support for individuals and families during this most challenging time.

If you have any queries, or require any further information, please do not hesitate to contact me on <phone> or <email>.

Yours sincerely,

<name>

<position>

Heart and Lung Transplant Trust Victoria

www.hlttv.org.au