



# HLTTV PROJECT PROPOSAL FUNDING APPLICATION 1

## INTRODUCTION

**The Heart and Lung Transplant Trust (Vic) Inc** welcomes proposals for projects and applications for funding which benefits the heart and lung transplant community. These applications are welcomed from our members, volunteers, partner organisations and the general public.

If you have an idea for a project the HLTTV could undertake, a service the HLTTV could provide, or equipment or services that require funding, please complete the form below and submit to both [president@hlttv.org.au](mailto:president@hlttv.org.au) and [secretary@hlttv.org.au](mailto:secretary@hlttv.org.au) or post to the address below.

Your application will then be considered by the HLTTV Committee and any decisions made by the committee based on your application will be communicated back to you.

## APPLICATION OPTIONS: Applications should be submitted to

### Email both

[president@hlttv.org.au](mailto:president@hlttv.org.au)  
[secretary@hlttv.org.au](mailto:secretary@hlttv.org.au)

Last update 21/11/20

### Post

The Secretary  
Heart and Lung Transplant Trust (Victoria) Inc  
PO Box 25036, Melbourne VIC 3004



**Heart & Lung Transplant** Trust (Victoria) Inc

Bringing The Alfred transplant family together.

A0037327C | ABN 68 585 966 022

This form allows you to fill in your responses directly onto the page. Once you are finished, simply save the pdf and then email it back to both of the email addresses below: [president@hlttv.org.au](mailto:president@hlttv.org.au) and [secretary@hlttv.org.au](mailto:secretary@hlttv.org.au)

# HLTTV PROJECT PROPOSAL FUNDING APPLICATION 2

## TO BE COMPLETED BY THE APPLICANT

Date	Applicant's name
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Address
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Suburb	State	Postcode
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Preferred phone number	Email address
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Organisation (if relevant)
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Are you a HLTTV member?	YES	NO
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Are you an Alfred staff member?	YES	NO
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What is your proposed project?
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# HLTTV PROJECT PROPOSAL FUNDING APPLICATION 3

## TO BE COMPLETED BY THE APPLICANT

**How will your project help the heart and lung transplant community? Be as specific as you can, including estimated number of people who will benefit from your idea, area/region serviced, potential positive outcomes of project etc.**

**Which HLTTV objectives are relevant to your project, and how will your project achieve them?**

*Refer to HLTTV organisational objectives found at: <https://www.hlttv.org.au/about-us/our-mission-and-values/objectives> or page 8 of this application.*



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# HLTTV PROJECT PROPOSAL FUNDING APPLICATION 4

## TO BE COMPLETED BY THE APPLICANT

How would your project be implemented? For example, would you be taking responsibility for the project, would HLTTV need to source volunteers, would the committee need to run the project etc. Include a project or business plan if relevant.

When will your project be implemented? Include project timeline if relevant.



# HLTTV PROJECT PROPOSAL FUNDING APPLICATION 5

## TO BE COMPLETED BY THE APPLICANT

How much would this project cost? Please provide a project budget

One-off cost: \$

Ongoing cost: \$

Duration:

When will your project be implemented? Include project timeline if relevant.



# HLTTV PROJECT PROPOSAL FUNDING APPLICATION 6

## TO BE COMPLETED BY THE APPLICANT

Have you sought funding elsewhere for your project? YES | NO

If yes, where did you seek it and were you successful?

How will you evaluate the success of your project?

If your application is successful, how will you promote the HLLTV's support of your project?



# HLTTV PROJECT PROPOSAL FUNDING APPLICATION 7

## OFFICE USE ONLY

Priority determined by committee: LOW | MEDIUM | HIGH

### Outcomes of committee discussion:

FULLY FUNDED

Comments:

PARTIALLY FUNDED

Comments:

NOT FUNDED

Comments:

Funding granted: \$

Staff member responsible:

Feedback to applicant completed: YES | NO Date:

If NO, why?

Signed

Date



# HLTTV PROJECT PROPOSAL FUNDING APPLICATION 7

## HLTTV OBJECTIVES

### **Provide general assistance (including accommodation, equipment and related services or financial assistance with any such matters), peer support and encouragement for all pre and post heart and lung transplant patients, their families and/or their carers**

The need for peer support provided the impetus to form the Family Fund, the forerunner to HLTTV. The time waiting for a transplant or recovering from a recent transplant operation can be stressful and financially challenging for patients, their families or their carers. It is well known that people with good support do better both mentally and physically. The support provided by others who have had the same or similar experiences can help through difficult times.

### **Raise funds and accept donations as appropriate for the transplant clinics at The Alfred**

Many of us joined HLTTV to give something back by supporting fellow patients and The Alfred. Money received through generous donations, or raised from raffles and other fundraising activities, is used to purchase medical equipment, fund transplant-related research or anything else that can assist The Alfred's Transplant Unit or associated wards.

### **Provide relevant information and encourage healthy lifestyle choices to ensure the maintenance of optimal physical health**

Being as well as possible before your transplant will make it easier for you and your organ to stay healthy afterwards. Good nutrition and healthy living are important both before and after your transplant.

### **Engender fraternal feelings amongst pre and post heart and lung transplant patients and their families through social activities**

The Christmas and Easter BBQs have always been well attended and provide a great chance to meet others. Other social events will be held from time to time.

### **Promote the recognition and acknowledgment of the donor and donor family**

Those of us who are alive today because we received a transplant hope that donor families feel a sense of comfort in knowing that because of their decision to donate, someone will live and other families will be saved the pain of a loved one's death. HLTTV supports the Annual Thanksgiving Service and also encourages its members to participate to remember and acknowledge the many people who have given the "Gift of Life".

### **Increase public awareness of the need for organ donation**

There are nearly two thousand Australians currently on waiting lists and sadly some patients will die before a suitable organ becomes available. HLTTV members actively promote organ donation. The most crucial aim of HLTTV is to increase the number of registrations on the Australian Organ Donor Register.

### **Communicate to members and other interested parties through a periodic newsletter**

Keep membership informed as to what HLTTV is doing through our periodic newsletter, The Circulator.

### **Inform the public in the prevention of diseases that may result in organ transplantation**

There are a large number of diseases and conditions that may result in someone needing an organ transplant. Some of these conditions are a result of genetic factors, some of lifestyle, and some are a combination of both. Organ transplantation is a last resort, but there are lots of things that people with, or at risk of, heart or lung conditions, can do to avoid the need for transplantation. If we can educate the public to prevent a life-saving transplant being necessary, it decreases the burden for all transplant clinics.

### **Consider and deal with all matters submitted to HLTTV by any member**

To consider and deal with matters raised by members relating to HLTTV's aims.

### **Represent the interests of its members in any appropriate forum**

To consider and deal with matters relating to HLTTV's aims to any other body.

### **Foster links with other bodies with similar interests in the pursuit of these objectives**

There are a number of transplant associations who share similar interests. We need to combine efforts to stimulate public response to the need for organ donation.

### **Procure the provision of (on its own or in conjunction with other bodies) accommodation and associated goods and services primarily to pre and post heart and lung transplant patients and/or their families and/or carers, and also to other patients of the Alfred Hospital, Melbourne and/or their families and/or carers**

Being near the Alfred either pre or post transplant, as is medically necessary, can be a significant cost for patients and their carers. The trust will consider providing subsidised accommodation for such patients.

### **Undertake to do all things which are necessary, incidental or conducive to the advancement of these objectives**