

**HEART AND LUNG TRANSPLANT TRUST (VICTORIA) INC.**

***INCORPORATED IN VICTORIA - A0037327C  
ABN 68 585 966 022***

**P.O. BOX 25036, MELBOURNE, VICTORIA 3004**

**ANNUAL REPORT  
FOR YEAR ENDED 30 JUNE 2013**





## HEART AND LUNG TRANSPLANT TRUST (VICTORIA) INC.

*Incorporated in Victoria - A0037327C*

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### INTRODUCTION

The Heart and Lung Transplant Trust (Victoria) Inc. (*"the Association"*) was incorporated on 1 December 1998 under legislation now superseded by the Associations Incorporation Reform Act 2012 (*"the Act"*). The Association was formed for the benefit of transplant patients & recipients of the transplant unit of The Alfred Hospital, Commercial Road, Melbourne 3004 (*"The Alfred"*) and their families and friends.

The Association's vision is for a bright and active future for all those involved with or in need of a heart or lung transplant. The Association actively encourages organ donation and supports The Alfred, the transplant team, patients, recipients, their families and carers throughout their journey.

### VALUES

#### Hope

We provide a sense of confidence, belief and realism throughout the experience.

#### Leadership

We lead and promote a focus on caring, advocacy, support and community to those who share in the transplant journey.

#### Teamwork

We believe our success depends on how well we interact and communicate with others.  
We inform, network, collaborate and partner with all relevant stakeholders.  
We have a bias towards action.

#### Trust

Our integrity is fundamental in all that we do and stand for.  
We act ethically and honestly at all times.  
We do what we say.

#### Vitality

We approach our task with compassion, understanding, strength and joie de vivre.

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**ASSOCIATION OBJECTS**

The objects in the Constitution of the Association are as follows:

- **Increase public awareness of the need for organ donation**  
There are nearly two thousand Australians currently on waiting lists and sadly some patients will die before a suitable organ becomes available. Members of the Association actively promote organ donation. The most crucial aim of the Association is to increase the number of registrations on the Australian Organ Donor Register;
- **Promote the recognition and acknowledgment of the donor and donor family**  
Those patients who are alive today because they received a transplant, hope that donor families feel a sense of comfort in knowing that because of their decision to donate, someone will live and other families will be saved the pain of a loved one's death. The Association supports the Annual Thanksgiving Service and also encourages its members to participate to remember and acknowledge the many people who have given the "Gift of Life";
- **Raise funds and accept donations as appropriate for the transplant clinic at the Alfred**  
Many of the members joined the Association to give something back through supporting fellow patients and the Alfred. Money received through generous donations, or raised from raffles and other fund raising activities, is used to purchase medical equipment, fund transplant related research or anything else that can assist the Alfred's transplant unit or associated wards;
- **Provide general assistance (including accommodation, equipment and related services or financial assistance with any such matters) peer support and encouragement for all "pre" and "post" heart and lung transplant patients, their families and/or their carers**  
The need for peer support provided the impetus to form the Family Fund, the forerunner to the Association. The time waiting for a transplant or recovering from a recent transplant operation can be stressful for patients, their families or their carers. It is well known that people with good peer support do better both mentally and physically. The support provided by others who have had the same or similar experiences can help through difficult times. The Association also provides other services to patients e.g. fitness grants and the Accommodation Program to assist their well being and those of their families and/or carers;
- **Communicate to members and other interested parties through a periodic newsletter**  
Keep membership informed as to what the Association is doing through the periodic newsletter, The Circulator as well as through our website and email broadcasts;
- **Provide relevant information and encourage healthy lifestyle choices to ensure the maintenance of optimal physical health**  
Being as well as possible before transplant will make it easier for the patient and transplanted organ to stay healthy after transplant. Good nutrition and healthy living are important both before and after transplant;



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- **Inform the public about the prevention of diseases that may result in organ transplantation**

Being conscientious to small details without becoming obsessive, such as hygiene, having the annual flu vaccination and being consistent with taking medications is important. However it is still necessary to reinforce the message as often as possible to enhance patient outcomes;

- **Engender fraternal feelings amongst “pre” and “post” heart and lung transplant patients and their families through social activities**

The Christmas and Easter BBQs have always been well attended and provide a great chance to meet other members. Other social events will be held from time to time;

- **Consider and deal with all matters submitted to the Association by any member**

To consider and deal with matters raised by members relating to the aims of the Association;

- **Represent the interests of its members in any appropriate forum**

To consider and deal with matters relating to the aims of the Association to any other body;

- **Foster links with other bodies with similar interests in the pursuit of these objects**

There are a number of transplant associations who share similar interests. The Association will combine efforts, where appropriate, to stimulate public response to the need for organ donation. In particular the Association has links with the Heart to Heart House in Barmah (which provides respite for transplant patients) and is also a signatory to the DonateLife Communications Framework and accordingly a DonateLife Partner;

- **Procure the provision of (on its own or in conjunction with other bodies) accommodation and associated goods and services primarily to pre and post heart and lung transplant patients and their families and/or carers, and also to other patients of The Alfred Hospital, Melbourne and/or their families and/or carers**

Rural Victoria and interstate transplant patients (and other Alfred patients) often need long term accommodation very near The Alfred. The Association, through its Second Chance Accommodation Program, seeks to ease this burden on the patients and their families and/or carers by providing subsidized accommodation through serviced apartments; and

- **Undertake to do all things which are necessary, incidental or conducive to the advancement of these objects**



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**PRESIDENT'S REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2013**

I was elected president of the Association at the Annual General Meeting on 13 November 2012 succeeding Claude Turco who occupied the presidency with great energy and distinction for the previous 2 years. I want to publicly thank Claude for his service to the Association and I welcome his decision to remain an important member of the Management Committee.

This past year has witnessed the great success of our *Second Chance Accommodation Program* with 100% occupancy of our two apartments from the very beginning in May 2012. It is now clear that this program needs to expand to meet demand for accommodation from our country Victorian and interstate colleagues as they recover from their transplant. With this in mind we have formed a small sub-committee of Jon Rolfe, John Bisiach and myself which meets with Greg Campitelli, our fund raising consultant, approximately every fortnight. Our role is to develop and execute a sound fund raising plan so that we can raise sufficient funds from a variety of sources to expand this program so that all patients and carers who require accommodation will have access to it.

I want to pay particular and special tribute to the incredible amount of work that Jon Rolfe has done again this year. Until Jane Cooper so generously took over the role of Treasurer, Jon was both Secretary and Treasurer as well as convener of our fund raising sub-committee which was a huge work load. Jon remains Secretary and fund raising convener which is still a very large and important task undertaken by him. He brings to these roles very important skills that cannot be easily replicated and we are all deeply indebted to him.

With another, and in many ways crucial, financial year about to unfold I ask that all members continue to support the Association in as many ways as possible. I ask that each of you talk to your friends about our work, to talk about our need for funds and to talk about the need to think and discuss organ donation with each other and their families.

Finally, I wish you all good health and good wishes.

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**President: Mr. David Hayne**



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**OPERATIONS**

**FOR THE YEAR ENDED 30 JUNE 2013**

The Association has continued to fulfil its objects during the financial year ended 30 June 2013. In accordance with the rules of the Association, the Committee of Management (*"the Committee"*) met on 6 occasions (August, October, November, February, April & June) during the financial year at the 5<sup>th</sup> Floor Seminar Room of The Alfred to conduct the business of the Association. Minutes of these meetings are held by the Secretary and are available to members on request.

There was a special general meeting held 12 February 2013 to consider various rule changes to update the Rules to reflect the requirements of the new Associations Incorporation Reform Act 2012, which became effective on 26 November 2012. The Rules had been reviewed on a pro-bono basis by King & Wood Mallesons, for which the Committee expresses its thanks. The resolution to adopt the changes was passed unanimously and the Victorian Registrar subsequently approved the changes on 26 March 2013.

At the meeting in February, the Committee endorsed the creation of the Association's values referred to on page 1. This complements the vision that has been articulated for the Association for a number of years and will be important in guiding our behaviour for many years to come.

The number of members of the Association increased to 228 at 30 June 2013 from 209 at 30 June 2012; of which 8 were life members and 16 pre-transplant patients. Our Facebook friends now number 263 (133 as at 30 June 2012) and Twitter followers 18. The Committee is thankful to Louisa Walsh for co-ordinating our social media posts and content over the year.

There were a number of changes to the officers and composition of the Committee, with roles changing, retirements and new volunteers assisting the work of the Association. It must be remembered that there are no paid staff at the Association and every volunteer gives their time freely to promote the efforts of supporting organ & tissue donation and patients at every stage of the transplant journey. The formal positions are detailed on page 15.



In November 2012, the Committee accepted the retirement of Gaylynn Pinniger from the Committee and roles as Circulator Editor & BBQ coordinator. Gaylynn has been assisting the Committee in one role or another for over 10 years and was overdue a well-earned rest. The Committee expresses its immense gratitude to Gaylynn for all these years of service and wishes her well in retirement.



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*Jeff*

The Committee welcomed Jeff Campbell as an ordinary member of the Committee in November and he became our new BBQ co-ordinator.

Belinda MacLeod-Smith volunteered to be the new Circulator Editor, with the assistance of Claire Stubber and Camille Condon. They have all carried out their roles with great enthusiasm and efficiency for which the Committee is very thankful.



*Belinda*

*Claire*



*Camille*

Jon Rolfe, who had been acting as Treasurer and Secretary of the Association, resigned the role of Treasurer in January 2013 but remained as Secretary. Jane Cooper, a retired CPA, kindly agreed to take on the role of Treasurer immediately. The Committee thanks Jon for his years of hard work on the Association's financials and is delighted that Jane has come on board.

*Jane*







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At the February Committee meeting, following the retirement of Wendy Moule from The Alfred, the Committee decided the award of a 'Life Membership' to Wendy was appropriate as she had "demonstrated exceptional service to the Association over a long period." Wendy has spent almost her entire professional life caring for patients at The Alfred. Wendy joined the heart and lung transplant unit in the very early days of transplantation and remained there until her retirement late in 2012.



Wendy was coordinator of patient care for both pre and post transplant patients and she arranged and facilitated the important and valuable post transplant education program for patients and carers for many years. Wendy has been a vital part of virtually all pre and post transplant patients and their carers as we have trodden the often stressful path along the transplant continuum. She has always been there to help, support and encourage always with compassion, care and understanding. The Committee expresses its thanks to Wendy and wishes her a long and happy retirement. She will be greatly missed by us all.

The Committee continued to review various proposals to dispose of the 2 Aboriginal paintings that had been donated in 2011, but as yet to no avail. These valuable acquisitions need to be disposed of in a manner that reflects both their value and the intent behind their gift to us.

During the year, the Association carried on its awareness program, with the kind permission of The Alfred, designed to increase the awareness of the Association among The Alfred transplant community. Committee members attended "pre" and "post" transplant education sessions to explain about the Association and how we can assist patients generally. A new colour membership brochure was also produced for distribution around The Alfred with new posters for the clinics as well.

The Australian Transplant Games were held in Newcastle, New South Wales at the end of September and organized by Transplant Australia, the 13<sup>th</sup> such games to be held. A number of our members attended and competed with quite a few medal winners. These Games are held every 2 years, with the World Transplant Games held in the intervening years. They are a great opportunity for transplant recipients to gather and actively demonstrate the 'Gift of Life'.





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Christmas and Easter BBQs were held at Fawkner Park, opposite the Alfred and were well attended by members and their families (145 and 55 attendees respectively). The Committee also held a lunch on 14 October which 20 patients and families attended.



*Pre & Post transplant recipients at the BBQ's*



Of particular note was the decision by Melbourne City Council to raise the permit fees for our BBQs quite substantially. The subsequent media publicity and radio interview by the Secretary, Jon Rolfe, generated positive feedback and we received a number of donations and generous offers of assistance. The Committee would like to express its thanks, in particular, to The Mercantile Cricket Association who donated sufficient funds to cover our increased fees for the Christmas BBQ. Fortunately the Council has since reversed its decision for future Association events.



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From a transplant clinic perspective, the 2012-13 year has been another busy and successful year. There have been 19 heart transplants and 55 lung transplants. The Committee was delighted to welcome transplant nurse, Kelina Attard, as new Clinic Liaison person. Kelina has attended 4 Committee meetings in the year and has been an enthusiastic supporter of the Association. The refurbishment of the new gym at The Alfred has been completed and has made a significant difference to the environment which all transplant patients experience. The Association is proud to have contributed equipment to the gym which is used by so many transplant patients.

***Refurbished gym***



As part of the Association's DonateLife Week organ and tissue donation promotion efforts, Louisa



Walsh organized an online photographic competition – "Life Flashes". Participants submitted photographs via email and posted on Facebook from 1 December 2012 until 3 March 2013. A competition committee consisting of

the President, an expert photographer and a DonateLife representative judged the winners and a 'People's Choice' category was also awarded to the most "Facebook-liked" image.



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The winning images were displayed at the Melbourne DonateLife Community Event on 3 March, in the April edition of The Circulator, at The Alfred throughout DonateLife Week 2013 in a prominent thoroughfare and at a picnic race event in Alexandra in North East Victoria.



*Jay, 1<sup>st</sup> Prize winner*



*Angela, Justin & Zara, 2<sup>nd</sup> Prize winner*



*Tiffany, 3<sup>rd</sup> Prize winner*



*Kylie, "People's Choice" winner*





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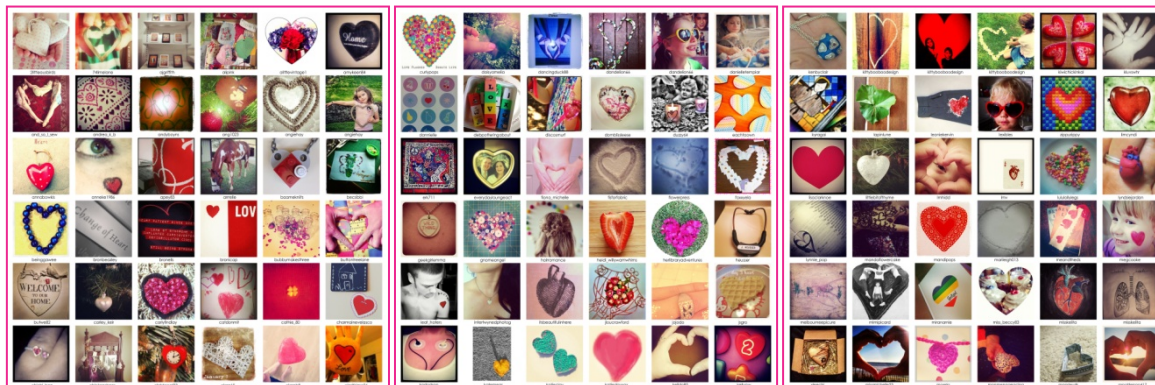
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A smaller invitation for Instagram images of hearts was made via Twitter. These images weren't judged, but were used to create 'heart mosaics' and to promote organ and tissue donation and the Life Flashes competition.



The Committee wishes to record its thanks to Louisa for all her hard work in making the competition such a great success. The Association received some wonderful feedback which is a credit to Louisa.

The Committee recognized the importance of improving our fundraising efforts during the year and employed the services of Campitelli Consultancy to mentor the Association in developing a sound fundraising strategy and associated marketing materials. A number of fundraising strands were developed namely (a) schools and local community organizations; (b) major events; (c) philanthropic grants; and (d) leveraging existing membership potential.

A number of local schools and other organisations have been approached by the Association, with a focus on raising funds to support the *Second Chance Accommodation Program*. These efforts have been received positively, but financial results are only likely to be seen in the 2013-14 year.

The Committee is organizing two major events - Tour de Transplant in 2014 and Gallipoli Swim Challenge in 2015.





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The Tour de Transplant is a 9 day, 1,100km fundraising cycle ride around Victoria led by Australian Tour De France legend Phil Anderson. The route represents 1km for each Victorian heart and lung transplant recipient. This extraordinary event will be once in a lifetime chance to spend a week in the company of one of Australia's true champions. All expenses, food and accommodation are catered for, with participants strictly limited to maximum 25 riders. Participants, aside from paying a registration fee to cover costs, will be expected to raise further funds for the Association.

More information can be found at [www.tourdetransplant.org.au](http://www.tourdetransplant.org.au)

The Gallipoli 100 Year Swim Challenge is a celebration of the 100th anniversary of Gallipoli with an endurance 4.5km ocean swim across the famed Dardanelles Strait that separates Asia and Europe. All expenses, food and accommodation are catered for, with participants strictly limited to maximum of 40. Participants, aside from paying a registration fee to cover costs, will be expected to raise further funds for the Association.

The Association has partnered with Cousins Tours & Travel who will fully manage and coordinate the entire travel experience. Cousins Travel are recognized as one of Australia's leading agency in managing and coordinating ocean swims. Owner Gina Cousins has swum the Dardanelles and will personally lead the tour with the Association in 2015.

More information can be found at [www.gallipoliswimchallenge.org.au](http://www.gallipoliswimchallenge.org.au)

A number of individual members deserve special mention for their significant fundraising efforts. The Cooper family raised over \$2,800 from organizing a trivia night; the Sammartino family who have supported one *Second Chance Accommodation Program* apartment for 8 months; the Gloede family in South Australia over \$2,200 from various events; Stonnington Primary School raising over \$800 after promotion of our cause by Belinda MacLeod-Smith; and the Kiwanis Club of Geelong donating \$1,000 from the great efforts of Flick Nolan.

Four editions of The Circulator newsletter (September, December, March & June) were distributed to members and other interested parties during the year. We now email 79 recipients the newsletter, reducing volunteer time and our postage costs and we continue to encourage all members to opt for this distribution method. The remaining printed distribution of newsletter was sent to 160 recipients.

The fitness grant was introduced in 2011, after consultation with The Alfred Physiotherapy Dept, to support post transplant members by partially reimbursing fitness expenditure. Unfortunately through the year there has been a disappointing take up of this. Despite being advertised in the Circulator and online, the Association had no requests for assistance.



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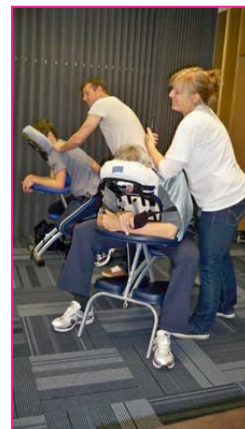
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The Alfred hosted a 'care day' for 30 pre-transplant patients and their families on 29 October. The Association provided funds for a Chair masseuse and Shiatsu masseuse for the day which was very much appreciated by all concerned.

Ad-hoc emergency financial assistance was provided to a very small number of patients who were undergoing exceptional financial hardship during their transplant journey, these individuals were referred to the Association by the staff of The Alfred Patient & Family Services Dept.



The *Second Chance Accommodation Program* was utilised by 9 transplant patients & their families in

two apartments at Park Regis Griffin Suites on St. Kilda Road, Melbourne over the year. The apartments have been fully utilized over the entire year. This program expended \$11,238 of the Association's funds over the year to 30 June 2013.

The initial grant of funds provided by Rotary Club of Williamstown has been fully expended. The Committee provided two 6-monthly detailed reports to Rotary on how the funds had been used.

The Committee renewed the program for 2 apartments for a further year (to expire 30 April 2014). However the Committee is acutely aware that demand over and above this exists for more families to be accommodated, but unfortunately the Association is limited by funds. The Committee is working tirelessly to raise more funds to expand the program and hopes to see the results of these efforts enable expansion of the program in 2014.

**Home is where the heart is...**

The Heart and Lung Transplant Trust (Victoria) accommodation program strives to provide affordable accommodation for heart and lung transplant recipients and their carers.

This program would not exist without the invaluable support of Park Regis Griffin Suites, Melbourne.

**Thank you.**

Special thanks are also extended to the Rotary Club of Williamstown for their generous support.

[www.hlttv.org.au](http://www.hlttv.org.au)



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The Association continued to host the [www.hlttv.org.au](http://www.hlttv.org.au) website with the assistance of Found Design. Aside from broadcasting news and events, it also allows membership subscriptions and online donations. In addition, it continues to generate interest and enquiries from many parts of the world. There were 84 enquiries generated over the year (either membership, patient enquiries or seeking general information).

The Association was fortunate to receive a pro-bono offer from Nathan Wood of John Wood Advertising & Marketing to redesign our website. The Committee is actively working on reviewing the new design, re-branding and content and hope to go live with this early in the next financial year. The Committee expresses its thanks to Nathan for such a generous offer.

Finally the Committee also wishes to thank Candace Garam who has provided the Association with graphic design assistance pro-bono over the last year. Candace has created the artwork behind the Tour de Transplant and Gallipoli Swim Challenge concepts, as well as designing brochures and other marketing material for the Association. The Committee is extremely grateful for Candace's enthusiasm, creativity and help.



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FOR THE YEAR ENDED 30 JUNE 2013**

|                                       |  | <b>Meeting attendance</b> |
|---------------------------------------|--|---------------------------|
| <b>President</b>                      | David Hayne (from 13 November 2012)        | 4/4                       |
|                                       | Claude Turco (until 13 November 2012)      | 2/2                       |
| <b>Vice President</b>                 | Rom Konieczny                              | 0/6                       |
| <b>Secretary &amp; Public Officer</b> | Jon Rolfe                                  | 5/6                       |
| <b>Treasurer</b>                      | Jane Cooper (from 2 January 2013)          | 1/3                       |
|                                       | Jon Rolfe (until 2 January 2013)           | 2/3                       |
| <b>Membership Officer</b>             | Louisa Walsh                               | 3/6                       |
| <b>Committee of Management</b>        |  |                           |
| <b>Office holders</b>                 | President                                  |                           |
|                                       | Vice President                             |                           |
|                                       | Secretary                                  |                           |
|                                       | Treasurer                                  |                           |
|                                       | Membership Officer                         |                           |
| <b>Ordinary Members</b>               | Martina Appelman                           | 6/6                       |
|                                       | Jeff Campbell (from 13 November 2012)      | 3/4                       |
|                                       | John Prior                                 | 3/6                       |
|                                       | Claude Turco (from 13 November 2012)       | 3/4                       |
|                                       | Gaylynn Pinniger (until 13 November 2012)  | 2/2                       |
|                                       | David Hayne (until 13 November 2012)       | 2/2                       |
| <b>Other Assistance</b>               |  |                           |
| <b>Webmaster</b>                      | Chris Williams                             |                           |
| <b>Patient Support</b>                | John Bisiach                               |                           |
| <b>Minute Secretary</b>               | Gaylynn Pinniger (until 13 November 2012)  |                           |
| <b>The Circulator Editor</b>          | Belinda MacLeod-Smith (from December 2012) |                           |
|                                       | Claire Stubber (from December 2012)        |                           |
|                                       | Camille Condon (from December 2012)        |                           |
|                                       | Gaylynn Pinniger (until December 2012)     |                           |
| <b>Committee Support</b>              | Kate Hayne                                 |                           |
|                                       | Ian Holdsworth                             |                           |
|                                       | Flick Nolan                                |                           |
|                                       | Jeffrey Priest                             |                           |

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FOR THE YEAR ENDED 30 JUNE 2013**

|                                   | <b>2013</b>   | <b>2012</b>   |
|-----------------------------------|---------------|---------------|
|                                   | <b>\$</b>     | <b>\$</b>     |
| <b>INCOME</b>                     |               |               |
| Donations                         | 14,405        | 6,480         |
| Subscriptions                     | 1,880         | 1,780         |
| Accommodation appeal              | 12,254        | 17,999        |
| Fundraising - BBQs                | 100           | 1,207         |
| Fundraising - Raffle              | 1,402         | 3,500         |
| Fundraising - Other               | 184           | 757           |
| Bank Interest Received            | 2,493         | 2,138         |
| <b>TOTAL INCOME</b>               | <b>32,718</b> | <b>33,861</b> |
| <b>EXPENDITURE</b>                |               |               |
| Advertising and Promotions        | 225           | 1,258         |
| Circulator Newsletter             | 2,728         | 1,646         |
| Accommodation program             | 11,238        | 4,677         |
| Transfer to accommodation reserve | 1,016         | 13,323        |
| BBQs                              | 309           | 306           |
| Donations                         | 1,730         | 2,840         |
| Fundraising consultant            | 5,500         | -             |
| Insurance                         | 1,871         | -             |
| Filing Fees                       | -             | 116           |
| Postage                           | 131           | 243           |
| Printing & Stationery             | 95            | 350           |
| Tour de Transplant initial costs  | 5,000         | -             |
| Website assistance fees           | -             | -             |
| Website registration & hosting    | 150           | 392           |
| Depreciation                      | 68            | 39            |
| Other administration              | 2,248         | 196           |
| Bank fees                         | 42            | -             |
| <b>TOTAL EXPENDITURE</b>          | <b>32,351</b> | <b>25,386</b> |
| <b>NET INCOME OR EXPENDITURE</b>  | <b>367</b>    | <b>8,475</b>  |

*The accompanying notes form part of the financial statements*

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FOR THE YEAR ENDED 30 JUNE 2013**

|                                       | <b>2013</b>   | <b>2012</b>   |
|---------------------------------------|---------------|---------------|
|                                       | <b>\$</b>     | <b>\$</b>     |
| <b>MEMBER FUNDS</b>                   |               |               |
| Accumulated Funds                     | 51,315        | 50,948        |
| <b>TOTAL MEMBER FUNDS</b>             | <b>51,315</b> | <b>50,948</b> |
| <b>FIXED ASSETS</b>                   |               |               |
| First Aid Kit                         | 27            | -             |
| BBQs                                  | 117           | 65            |
| <b>TOTAL FIXED ASSETS</b>             | <b>144</b>    | <b>65</b>     |
| <b>CURRENT ASSETS</b>                 |               |               |
| <b>Non-cash assets</b>                |               |               |
| Paintings                             | 800           | 800           |
| Bad debts to be recovered             | -             | 40            |
| <b>Cash Assets</b>                    |               |               |
| Cash at Bank                          | 34,719        | 40,837        |
| Term Deposit                          | 38,660        | 28,000        |
| <b>TOTAL CURRENT ASSETS</b>           | <b>74,179</b> | <b>69,677</b> |
| <b>TOTAL ASSETS</b>                   | <b>74,323</b> | <b>69,742</b> |
| <b>CURRENT LIABILITIES</b>            |               |               |
| Payables                              | 3,930         | 5,031         |
| Accommodation appeal reserve          | 14,339        | 13,323        |
| Tour de Transplant expenses provision | 4,409         | -             |
| Prepaid subscriptions                 | 330           | 440           |
| <b>TOTAL CURRENT LIABILITIES</b>      | <b>23,008</b> | <b>18,794</b> |
| <b>TOTAL LIABILITIES</b>              | <b>23,008</b> | <b>18,794</b> |
| <b>NET ASSETS</b>                     | <b>51,315</b> | <b>50,948</b> |

*The accompanying notes form part of the financial statements*



**HEART AND LUNG TRANSPLANT TRUST (VICTORIA) INC.**

*Incorporated in Victoria - A0037327C*

**ABN 68 585 966 022**

**P.O. BOX 25036, Melbourne, Victoria 3004**

**ANNUAL REPORT FOR YEAR ENDED 30 JUNE 2013**

**DECLARATION OF THE COMMITTEE OF MANAGEMENT**

We, David Hayne and Jane Cooper, being members of the Committee of Management of the Heart and Lung Transplant (Victoria) Inc., certify that the statements attached to this certificate give a true and fair view of the financial position of the Heart and Lung Transplant (Victoria) Inc. during and at the end of the financial year of the association ending on 30 June 2013

In the Committee of Management's opinion there are reasonable grounds to believe the Association will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution passed at the Annual General Meeting held on 12 November 2013.

Signed for and on behalf of the Committee of Management

\_\_\_\_\_  
President: Mr. David Hayne

Dated:

12 11 13

\_\_\_\_\_  
Treasurer: Mrs. Jane Cooper

Dated:

12.11.13



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**ANNUAL REPORT FOR YEAR ENDED 30 JUNE 2013**

**NOTES TO THE FINANCIAL STATEMENTS**

1. The Heart and Lung Transplant Trust (Victoria) Inc. (*"the Association"*) is an association incorporated and domiciled in Victoria. It was incorporated on 1 December 1998 under the legislation now superseded by the Associations Incorporation Reform Act 2012 (*"the Act"*).
2. These financial statements are a special purpose financial report prepared to satisfy the financial reporting requirements of the Act. It has been prepared in accordance with the requirements of the Act and the relevant Australian Accounting Standards. The Association is a *"tier one association"* as defined under the Act, given total revenue is less than \$250,000. These financial statements have not been reviewed or audited and a cashflow statement has not been prepared given the status as a tier one association and that no other qualifying exceptions have occurred.
3. Income and expenses appear on a 'cash basis' with the exception of:
  - (a) membership subscriptions, which are accounted for in the year to which they relate; and
  - (b) accommodation expenses. Monies raised in respect of this appeal are segregated and only applied to the expenses of the accommodation program. Accordingly, while appeal income is shown on a cash basis, expenses contain both cash expenses incurred plus a transfer to an appeal reserve. Monies will be released from this reserve in the future years when future accommodation cash expenses are paid.
4. A BBQ was purchased in March 2011 for use at the Association's regular BBQs. It was purchased for \$117 and is being written off over 3 years, the estimated useful life. A further BBQ was donated by Jeff Campbell in November 2012 with similar depreciation. In addition a first aid kit was purchased in March 2013 for use at our BBQs as a risk management precaution and is being depreciated over 3 years.

| <b>Asset</b>  | <b>Book cost</b><br>\$ | <b>Accumulated<br/>depreciation</b><br>\$ | <b>Written<br/>down value</b><br>\$ |
|---------------|------------------------|---|-------------------------------------|
| BBQ           | 117                    | 26  | 91                                  |
| BBQ           | 117                    | 91  | 26                                  |
| First Aid Kit | 30                     | 3   | 27                                  |
| <b>Total</b>  | <b>353</b>             | <b>209</b>                                | <b>144</b>                          |

5. Two Aboriginal paintings were donated to the Association during the 2010-11 year. The Management Committee is exploring ways to maximize sale value for these items. The value appearing in the accounts was that given by Leonard Joel, specialist auctioneers & valuers.



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**ANNUAL REPORT FOR YEAR ENDED 30 JUNE 2013**

6. Movement in Member Funds:

|                                |                      |
|--------------------------------|----------------------|
|                                | \$                   |
| Balance at 30 June 2012        | 50,948               |
| Net income for the year        | 367                  |
| <b>Balance at 30 June 2013</b> | <b><u>51,315</u></b> |

7. There were no mortgages, charges or securities affecting any of the property of the Association during, and at the end of, the financial year.
8. The Association was not a trustee of any trust during, and at the end of, the financial year.
9. These financial statements have been reviewed by the Management Committee and approved at the Annual General Meeting held on 12 November 2013, being within 5 months of the end of the financial year in accordance with the Act.
10. The Association is registered as a "*Health Promotion Charity*" with the Australian Tax Office and has access to an "*Income Tax exemption*", "*GST concessions*" and an "*FBT exemption*" with effect from 1 July 2005 in accordance with the relevant tax legislation. In addition, the Association was endorsed as a "*Deductible Gift Recipient*" with effect from 5 July 2007 and is not "*GST registered*".
11. These financial statements will be submitted to the Registrar of Incorporated Associations in the required format within 1 month of the Annual General Meeting.



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**ANNUAL REPORT FOR YEAR ENDED 30 JUNE 2013**

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**REGISTRAR DECLARATION**

I, Jonathan Rolfe, being a member of the Committee of Management of the Heart and Lung Transplant Trust (Victoria) Inc., certify that I attended the annual general meeting of the Heart and Lung Transplant Trust (Victoria) Inc. on 12 November 2013 and the financial statements of the association for the financial year ending on 30 June 2013 were submitted to members of the association at that general meeting.

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**Secretary: Mr. Jonathan Rolfe**

**Dated:** 12/11/13